Form 2

UNIVERSITY OF RIJEKA, FACULTY OF HUMANITIES AND SOCIAL SCIENCES

(SVEUČILIŠTE U RIJECI, FILOZOFSKI FAKULTET)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| APPLICATION FORM FOR RESEARCH ETHICS APPROVAL | | | | |
| **Submitting the Croatian version of this form is compulsory, while submitting the English version is optional. The English version is submitted only if required by international funding or collaborations.**  The role of the Research Ethics Committee of the Faculty of Humanities and Social Sciences at the University of Rijeka is to protect the rights, dignity and well-being of participants in research conducted by employees and doctoral and postgraduate specialist students of the Faculty of Humanities and Social Sciences at the University of Rijeka.  It is the duty of every researcher conducting research involving human participants to submit an application for ethical approval. No such research may be conducted without the approval of the Research Ethics Committee.  Every researcher is obliged to submit an application for research ethics approval that is in accordance with the ethical principles of the profession. The application should contain the information specified in this form and an informed consent form for research participants. | | | | |
| RESEARCHER INFORMATION | | | | |
| Researcher/Applicant: | | | | |
| Institution: | | E-mail address: | | |
| Phone number: | | |
| Supervisor/Principal investigator: | | | | |
| Employing institution: | | E-mail address: | | |
| Phone number: | | |
| Other individuals involved in the research:[[1]](#footnote-1) | | | | |
| Name and surname: | | Employing institution: | | |
| Name and surname: | | Employing institution: | | |
| Name and surname: | | Employing institution: | | |
| Have you submitted your ethics application to another research ethics committee? If yes, which one? | | | | |
| Type of research:  *(Indicate in bold letters.)* | | | | |
| Research project: | | | | |
| Other (S*pecify.*): | | | | |
| BASIC INFORMATION ABOUT THE PROPOSED RESEARCH | | | | |
| Research (project) title: | | | | |
| DATA COLLECTION | | | | |
| Data collection is anonymous.  *(Indicate in bold letters.)* | | | Yes | No |
| Participants’ identity is known to the researcher.  *(Indicate in bold letters.*) | | | Yes | No |
| Do you intend to publish the information about participants’ identity outside the research context?  *(Indicate in bold letters.)* | | | Yes | No |
| If 'Yes', explain the reasons for this. | | | | |
| DESCRIPTION OF RESEARCH | | | | |
| Goal and purpose of the research  (*Up to 1000 characters with spaces)* | | | | |
| Description of the sample and the procedure for recruiting participants (the sample description needs to include participants’ number, age, gender and other relevant sociodemographic information). Describe how the participants will be contacted and recruited. Attach the invitation letter for the participants.  *(Up to 1800 characters with spaces*) | | | | |
| Method (describe the instructions for the participants, activities in which the participants will participate and the research procedure)  *(up to 1800 characters with spaces)* | | | | |
| Participants’ informed consent (attach the informed consent form for the participants; for children under 14, attach the parental informed consent form)  *(up to 1200 characters with spaces)* | | | | |
| Anonymity and confidentiality of data (How will anonymity be ensured? If anonymity is not ensured, who will have insight into the identity of the participants? How will the protection of participants’ identity be ensured?)  *(up to 700 characters with spaces)* | | | | |
| Providing feedback to the participants (How will the participants receive feedback on the research results?) Attach the letter to the participants for providing individual or group feedback at the end of the research. If the participants will not receive feedback, explain why.  *(Up to 700 characters with spaces)* | | | | |
| Additional remarks (If the research is socially sensitive or if it involves risks for the participants, describe how the protection of participants’ well-being will be ensured. Can the research cause a public reaction?)  *(Up to 1800 characters with spaces)* | | | | |
| Place and date: |  | | | |

|  |
| --- |
| I hereby confirm that the research I am proposing is fully compliant with the existing ethical principles of the profession and that I am familiar and agree with all rules and legal regulations regarding conducting research involving human participants. I will report any subsequent changes to the research procedure to the Research Ethics Committee of the Faculty of Humanities and Social Sciences at the University of Rijeka. |

Signature of the principal investigator/researcher

1. If it is necessary, please add further rows. [↑](#footnote-ref-1)